

MILITARY DEPARTMENT  
OFFICE OF THE ADJUTANT GENERAL  
9800 Goethe Road - P.O. Box 269101  
Sacramento, California 95826-9101



CAJS-J1-SP

26 June 2009

MEMORANDUM FOR All California Military Department State Civil Service (SCS) Employees

SUBJECT: State Personnel Policy Memorandum 2009-07  
State Civil Service Furlough Program- Third Furlough Day

1. Later this afternoon, the Governor will announce that he will sign an Executive Order increasing the number of furlough days for SCS employees to three per month. This action is being taken to grapple with the State's \$24 billion budget deficit.
2. We all realize that employees have been affected by the two furlough days per month that began in February, but the State's financial condition has deteriorated significantly since then. Your continued cooperation and professionalism during these difficult times are very much appreciated.
3. We also understand that this program may create unforeseen hardships. Should you encounter a situation that requires special assistance, please remember that the State of California's Employee Assistance Program (EAP) is an available resource to each employee. To inquire about available services and resources, they can be contacted at 866-327-4762, or you can visit the EAP website at:

**[www.eap4soc.mhn.com](http://www.eap4soc.mhn.com)**

4. As always, please feel free to contact the State Personnel office at (916) 854-3310 if you have any further questions.

FOR THE DIRECTOR, JOINT STAFF:

A handwritten signature in black ink, appearing to read "Jeffrey W. Magram".

JEFFREY W. MAGRAM  
Lieutenant Colonel, CA ANG  
Director, State Personnel Programs

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